

Kimberley Allison Kelly, RN, BSN, MSN, LNC

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RN License Number 615178 Texas (compact)

RN License Number RN204035 Ohio (inactive status)

Summary

Home Health Manager

- Ten + years of management experience in home health—five as Administrator and/or Director of Nursing and five as Alternate Administrator and/or Alternate Director of Nursing.
- Have served as Alternate Administrator and/or Alternate Director of Nursing for several facilities.
- Responsible for maintaining clinical compliance with standards of care and agency compliance with all state, federal, and Medicare rules and regulations.
- Co-owned home health agency in 1999 and 2001.

Long Term Care Manager and RN Floor Nurse

- 5+ years of experience in long term care with Beverly Enterprises and Wickliffe Country Place as an RN
- 1+ year of experience in long term care as a nurse aide with Lutheran Senior City
- RN Supervisor and DON for Beverly Enterprises both Ohio and Florida for 4 years
- Worked as 3-11 Supervisor and Floor RN for Wickliffe Country Place in Ohio
- Worked as nurse aide at Lutheran Senior City in Columbus Ohio part-time while in nursing school
- Department of Aging and Disability Services (DADS) Quality Reviewer for Long-Term Care 2007-current
- 1+ Years as part time Supervisor Oakmont Health and Rehab 2012
- 20+ years experience in long term care and working with the elderly

Consulting Firm CEO

- Home health and hospice consultant since 1997.
- Founder and CEO of Compliance Review Services, Inc., in Houston, Texas.
- Expanded company services and currently offering training, nurse consulting, legal nurse consulting, HIPAA compliance consulting, agency startup services, interim staffing, technology services, and website services.
- Expanded practice location and currently serving Texas, Arizona, Florida, North Carolina, Ohio, Oklahoma, Pennsylvania, Illinois, and South Dakota.
- Expanded staff and managed up to 19 people.
- Developed educational unit and earned Approved Provider status from the Texas Nurses Association (TNA).

Registered Nurse Field Clinician

- Certified Restorative Nurse since ~1989
- 28+ years of care planning experience, including coordinating care among patients, hospice agencies, and nursing homes.
- Telephone triage at St. Joseph hospital 1995-1996 Houston, Texas
- Liver transplant and medical-surgical nurse at Cleveland Clinic Foundation for three years.
- Responsible for managing infection control, pressure ulcers, and psychotropic drug programs—including dosage reductions and abnormal involuntary movement scale (AIMS) tests—and maintaining the minimum data set (MDS) system at Beverly Enterprises for five years.

Educator

- 20+ years of staff education experience, including many different nursing, clinical educational classes.
- Vocational instructor at Lee County High Tech Center Central for two years.
- Developer and presenter of numerous TNA-approved courses.
- Board Member/Faculty for Vocational Nursing Institute, Inc.
- School Director for The Vocational Nursing Institute, Inc.
- Program Director Vocational Nursing Program December 2013- current
- Program Director Nurse Aide Program 2010- current

Board President

- Compliance Review Services Inc. (for profit corporation 1997 – current)
- The Vocational Nursing Institute Inc. (non-profit corporation 5013 (C) 3 2009 – current)

Work Experience

Alternate Administrator/Alternate Supervising Nurse

Rapid Home Health Care Agency, LLC

Responsible as the Alternate Administrator and Alternate Supervising Nurse

Supervisor: Beatrice Uduh

November 29, 2012 – Jan 2013

RN Supervisor Part-Time

Oakmont Health & Rehabilitation

Katy, Texas

Responsible for day to day operations of the facility, tours for new residents, Clinical assessments, QA Reports, Daily Census, Enforcement of policies and Procedures, Patient Transfers, Admissions, overall operations as Supervisor.

September 2011-July 8, 2012

School Director/Faculty Member/Director Nurse Aide Program

The Vocational Nursing Institute, Inc.

School Founder

October 2009- Current

Responsible for school policies, procedures, day to day functions, Administration, Budgets, committees, licensing, hiring, staff development, and additional duties as required.

Long-Term Care Facility Quality Nurse Reviewer & Data Collector

Beginning March 2007- current

NACES /DADS Long Term Services Quality Reviewer

Department of Disability and Aging (DADS) & NACES Foundation, Inc.

Project State of Texas

As an RN, Independent Contractor, responsibilities include: interviewing SNF residents, conducting assessments, auditing LTC charts, and doing confidential data collection beginning in March 2007

Enforcement Monitor Home Health, Hospice, Residential Group Home

DADS- (Veronda Durden - Supervisor or Judge)

Function as an approved Enforcement monitor by the Department of Aging and Disability Services.

1999-current

CEO/Principal Consultant/President of Corporation

Compliance Review Services, Inc., Houston, Texas

1997–Present

As CEO, run day-to-day operations of consulting business, such as managing payable, receivable, and payroll accounts; interviewing, hiring, and terminating staff; and developing and maintaining policies and procedures for company. As Principal Consultant, responsibilities include conducting mock state surveys, preparing agencies for TJC accreditation, implementing quality assurance programs, and writing plans of correction. As trainer and educator, develop training courses, obtain approval for contact hours, and present material. As a Legal Nurse Consultant (LNC), works with law firms on both plaintiff and defense cases. As a Home Health/Hospice consultant and Alternate DON for several Houston area home health's inclusive of patient assessments prn.

Director of Patient Professional Services/Alternate Administrator

Stellar Home Health Care, Inc., Houston, Texas

January 1997–September 1997

Supervisor: Dr. and Alice Varella

Implemented The Joint Commission standards; interviewed, hired, and terminated staff; managed supplies; and handled computer scheduling. Also served as recertification quality assurance nurse, infection control chairperson, safety committee chairperson, and home care aide supervisor.

Research Assistant

The Hall Group, Inc., Houston, Texas

December 2000-2001

Assisted on a short-term project for a physician.

Assistant Administrator

Unicon Home Health Care, Houston, Texas

1997-1998

Supervisor: Becky Utuk RN

Assisted with staff education, policy and procedure development, and payroll. Responsible for human resources and billing, including Medicare billing. Prepared quarterly reports and served as Continuous Quality Improvement (CQI) coordinator for agency.

Registered Nurse

St. Joseph's Hospital, Houston, Texas

1995-1996

Supervisor: Gale Dunlap RN

Worked in the telephone triage department triaging all types of calls regarding medical issues from pediatrics to adults. Worked there approximately 6 months. This was a second job in addition to working at Metro Home Health Care.

Administrator/Director of Nursing

Metro Home Health Care, Houston, Texas and Ft. Myers, Florida

1993-1997

Supervisor: Charlie Peterson

Served as Administrator and Director of Nurses while training owner as Administrator, and then retained Director of Nursing position afterwards. Took agency through JCAHO accreditation and deficiency-free state survey. Employed in Ft. Myers with the company, and then transferred to Houston in 1995.

Director of Nursing/Certified Restorative Nurse

Beverly Enterprises, Chillicothe, Ohio, and Ft. Myers, Florida

1988-1993

Supervisor: Jim Wilson Ohio, Rich Mason, Florida

As Director of Nursing, based on report from Staff Development department assisted with continuing education programs and preceptor facility for certified nursing assistants. As Certified Restorative Nurse, worked with physiologist doing grand rounds. Also served as main contact for hospice agencies and cross-training liaison between therapists and restorative aides.

3-11 RN Supervisor and Floor RN Long Term Care Facility

Wickliffe Country Place Wickliffe, Ohio

As the 3-11 RN Supervisor I supervised all staff on 3 wings of the nursing home, ensured proper staffing, ensured patient care was being met, assisted in passing medications, treatments, serving meals, and did all IV care for the entire facility. Worked many times as the Medicare RN on the floor for the skilled unit while supervising the entire facility for the shift.

1987-1988

Cleveland Clinic Foundation, Cleveland, Ohio

1986-1990

Supervisor: Linda Martahaus

Worked on the liver transplant unit, including medical-surgical, gastro-intestinal, genito-urinary, and overflow surgical and medical patients. Went to per diem and interim w/e when working full time at Beverly Enterprises.

Certified Nursing Assistant

Lutheran Senior City, Columbus, Ohio

1984-1986

Assisted with hygiene, turning, positioning, incontinence care, meals, supplements, transporting residents, and other nursing assistant duties.

Teaching Experience

Board Member/ Faculty/ President Non-Profit Board

The Vocational Nursing Institute, Inc.

October 2009- present

Responsible for school policies, procedures, day to day functions, Administration, Budgets, committees, licensing, hiring, staff development, and additional duties as required.

Vocational Instructor

Lee County High Tech Center Central, Cape Coral, Florida

1994–1995

Conducted classroom instruction and clinical rotations for certified nursing assistant and home health aide classes. Responsible for developing lesson plans and support materials, administering and grading tests, and assessing competency.

Developer/Presenter

Compliance Review Services, Inc.

1997-Present

Compliance Review Services, Inc. Educational Unit, Houston, Texas

September 2004-Present

Contact hours indicate courses that have been approved for Type I credit by the Texas Nurses Association (TNA) and the American Nurse Credentialing Center (ANCC).

- CPR class and certification
- First aid class and certification

Education/Certifications

Walden University

DNP in Nursing

December 1, 2014 – 2018

in last 3 semesters Spring 2017/Summer 2017/ Fall 2018

GPA 4.0

Walden University

Masters in Nurse Education

May 2011 –Dec. 22, 2013

Graduated Magna Cum Laude 4.0

Certified Legal Nurse Consultant

Medical-Legal Consulting Institute, Inc.

October 1999-December 2005

Scored in the 90th percentile

Legal Nurse Consultant 2005 forward

Scored in the 90th percentile.

Certified Restorative Nurse

Menorah Park

October 1989

Bachelor of Science in Nursing

Ohio State University

1982- 1986

Additional Part-Time Positions as Alt. Administrator and/or Director of Nursing:

Alternate Administrator/Alternate Director of Nursing/Director of Nursing

Act as Administrator and Director of Nursing as needed for multiple agencies.

Dorothy's Star Home Health

October 15, 2008 – March 2009

Supervisor: Sheryll Estes

Magnolia, Texas

Angels Above Us, Inc., Houston, Texas

December 2000–April 2002

Owners: Kimberley Seger RN, Rudi Pijnaken PT, Cheryl Evans RN, Susan Carrizal LVN

Owned one-fourth of agency. Assisted agency in successfully passing Medicare certification survey.

Care Team Plus, Inc., Houston, Texas

1998–1999

Supervisor: Charlie Peterson

Owned one-fourth of agency. Agency sold due to lack of funding to Olu Oloaye.

Get Up and Walk

Supervisor: Jerry Loomis

October 1, 2006 – May 31, 2008

Avatar

Supervisor: Felix Cannibal

August 1, 2006 – March 2009

Comcare Health Services, LLP

Supervisor: Mekang Ngole

September 1, 2006 – April 30, 2008

Pinard Home Health

Supervisor: Robert Pinard

April 10, 2007 – Sept 1, 2007

Home Health Professionals

Supervisor: Tina Schultz

October 1, 2006 – November 2007

Awards/Special Positions

- Texas Department of Aging and Disability Services (DADS) Home and Community Support Services Agencies (HCSSA) External Stakeholder Group/Rule Review Committee Member, *October 2004- present*
- Texas Department of Human Services (DHS) Outcome-Based Quality Monitoring (OBQM) Coalition Committee Member, *2003– September 2004*
- Texas Board of Nurse Examiners Consultant Monitor, *2000–Present*
- Texas DADS Consultant Monitor, *1999–Present*
- Inducted into “Who’s Who for Small Business Entrepreneurs,” *2004*
- Employee of the Year for Metro Home Health, *1996*
- Florida Board of Nurse Examiners Consultant Monitor, *1992–1993*
- Outstanding Young Woman of America, *1991*
- Clinical Practice Committee for Texas Association of Home Care *November 2007- present*
- DADS Quality Reviewer for Long Term Care (Independent Contractor) *February 2007-present*
- Health Care Committee-Northwest Houston Chamber of Commerce *November 2010- present*
- Education Committee-Tomball Chamber of Commerce-*January 2011- present*
- Sigma Theta Tau National Honor Society for Nurses due to 4.0 at Walden University-*July 2012*
- National Association for Professional Women (NAPW) *Inducted July 2012*

Literature Review/Publications

- Reviewer of Clayton & Willihnganz: Basic Pharmacology for Nurses, 16 edition Elsevier , Nursing Editorial St. Louis, MO (March 2014)

- Reviewer of Hill & Howlett: Success in Practical Vocational Nursing, 6th Edition 2009 Elsevier, Nursing Editorial St. Louis, MO (September 2014)

- Reviewer of Clayton & Willihnganz: Basic Pharmacology for Nurses, 17 edition Elsevier, Nursing Editorial St. Louis, MO (December 2016- January 2017)

Financial Skills

- Quickbooks and Quickbooks Pro Training with Kimes, Stephens CPA 199701998

- Quickbooks and Quickbooks Pro data entry, payroll, check writing, assisting with reconciliation, online bill pay, refunds, credits, invoicing 1998-2009 current Compliance Review Services, Inc. and 2009- current The Vocational Nursing Institute, Inc.
- Title IV Financial Aid Federal Training Boston, MA 2013 4 days of intense 8 hour days on federal financial aid training. Annual training sessions ongoing since 2013.
- Accreditation Training Council Occupational Education 2013 – current date ongoing annual training.