

Managing Training Program Completions for New or Retrained (E1) Texas Nurse Aide Candidates

New or Retrained (E1) Texas Nurse Aide candidates are required to self-report their completion of a Texas state-approved training program. As a training program provider you must confirm whether or not candidates did in fact complete your training program by confirming or denying their completion date via the Manage Training Program Completions page in Credential Manager.

Candidate Process: Submit training program completion date

The following steps describe the process that **candidates** should follow to submit their training program completion date in Credential Manager. Use these steps to understand the candidate experience and to instruct your candidates on how to submit their training program completion date.

1. Log in to Credential Manager: <https://i7lp.integral7.com/txna>
2. In the main navigation menu under Providers, click **Find Provider**.
3. Enter search criteria for the provider and click **Find**.
4. *The Provider List opens.* Find your provider in the list and click **Training Programs**.

Provider List

First Prev Next Last | 10 | Filter Clear

Provider ID	Provider Information
TX5001	Test Provider 123 Main St Anywhere Texas 12345 Active Status Exp: 06/01/2025

Results 1 - 1 of 1.

5. In the Title Information column, click **Submit completions** for the Nurse Aide Training Program.

Available credit Activities

First Prev Next Last | 10 | Filter Clear

Course ID	Type	Status	Title Information	Contact	credits
TX5001-1	Training Program Provider	Active	Nurse Aide Training Program Test Provider		0.0

Results 1 - 1 of 1.

6. Select your **Training Program Completion Date** and click **Submit**. (Note: You cannot submit dates in the future.)

General Information

Title ID	Title Name
TX5001-1	Nurse Aide Training Program
* Training Program Completion Date	<input type="text"/>

Fields marked with an "*" are required.

7. If your submission was successful, you will see a confirmation message at the top of the page:

Find a Provider

Amy Candidate - 104

The completion was submitted successfully

General Information

Title ID	Title Name
TX5001-1	Nurse Aide Training Program
* Training Program Completion Date	05/01/2015

Fields marked with an "*" are required.

8. Once the provider has confirmed your training program completion date *and* you have submitted your application form, you will receive an email notification confirming that you are eligible to schedule your exam.
9. To schedule your exam, log in to Credential Manager and click the provided link as shown below:

Home Page

Test Candidate



IMPORTANT INFORMATION

Training Provider Confirmation Complete- application complete

Congratulations! Successful completion of your Nurse Aide training program has been confirmed and your application is now complete.

[Click here to schedule your Nurse Aide examination\(s\).](#)

The Regional Test Sites and Test Schedule can be found on the Texas website at: www.pearsonvue.com/tx/nurseaides.