

ADMINISTRATIVE POLICY & PROCEDURE MANUAL

Policy Number: 1

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TITLE: STUDENTS MUST MEET PHYSICAL REQUIREMENTS AND DUTIES FOR NURSING ASSISTANT POSITION

Effective Date: 12-11-09
Revised Date:

PURPOSE: To identify that all students accepted into the Vocational Nursing Institute, Inc. must be able to meet the physical demands and duties of the nurse aide position.

POLICY: It is the policy of this school to admit students who are able to meet the job duties and tasks of the nurse aide and who can lift, and perform all duties to successfully graduate from the nurse aide program.

PROCEDURE:

1. All applicants will be presented with the physical requirements that most employers will require for the position of nurse aide. This will be outlined in the school catalog as an additional handout.
2. All applicants must verify that they can meet the physical requirements for the nurse aide position prior to acceptance to the college.
3. The Board will review all of the applicant's information prior to accepting them to the school and ensure that this verification has been completed. In the event an applicant is unable to meet the physical demands of the nurse aide position, they will not be accepted into the school.

The specific physical demands as defined by the school are:

1. Dexterity of hands and fingers to operate specialized medical equipment
2. Seeing to read a variety of materials and monitor health conditions
3. Hearing and speaking to exchange information and operate equipment
4. Reaching over head, above the shoulders and horizontally
5. Sitting or standing for extended periods of time
6. Lift at least 40 pounds
7. Two person lift over 40 pounds
8. Significant lifting, carrying, pushing, and/or pulling; frequent climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling. Generally job requires 20% sitting, 40% walking, 40% standing. The job is performed in hazardous conditions and in a clean atmosphere.

I, _____ applicant of the Vocational Nursing Institute, Inc. acknowledge that I have read the specific physical demands of the Nurse Aide position and am able to meet those requirements.

Name of Applicant

Signature

Date

Location: TX